

INSTRUCTIONS FOR FILLING IN AN OBSERVATION FORM**Password**

Enter the password delivered to the testing organisation when the testing began. This field is mandatory.

Disruption that prevents the system use

A serious disruption during stakeholder testing may be, for example, one of the following:

- Data not meeting the anonymisation requirements, such as production data, has been submitted to the Incomes Register system and has to be deleted. NOTE! The Incomes Register does not monitor that data is anonymised.
- The network connections between the stakeholder organisation participating in the testing and the Incomes Register do not work despite several attempts.
- The party participating in the testing is found to have or suspected of having misused the certificate or has otherwise acted contrary to their usage rights.
- An error that prevents all functions, a key function or several other functions. It is, for example, completely impossible to use a channel, such as the SFTP channel.
- The response times of the Incomes Register services that are being tested are found to have slowed down considerably.

Title

Use a descriptive title for the observation.

Testing subject

Indicate whether the observation concerns the testing of earnings payment data or benefits payment data. If the observation concerns the testing of both earnings payment data and benefits payment data, please fill in two observation forms.

Testing environment

Indicate which of the stakeholder testing environments the observation concerns (EXT1 or EXT2). If the observation concerns both environments, please fill in two observation forms.

Error category

Select an error category describing the criticality of the error:

Critical: The error is corrected as soon as possible. An error that prevents the continuation of testing. Furthermore, there is no acceptable method of circumventing the problem.

High: An error that prevents the operation of one or more system components. However, there is an acceptable method of circumventing the problem.

Medium: An error that causes the system to provide an incorrect, incomplete or inconsistent result.

Low: A minor or cosmetic defect for which there are acceptable methods of circumventing it in order to achieve the desired end result.

The person who made the observation

Enter the name of the person who made the observation.

Organisation

Enter the organisation of the person who made the observation.

Artificial Business ID used in testing

Enter the Business ID that the person who made the observation used in stakeholder testing when they made the observation.

Email address of the person who made the observation

Enter the email address of the person who made the observation.

Date of observation

Enter the date when the observation was made.

Time of observation

Enter the time when the observation was made.

Channel

Enter the channel in which the observation was made. If the observation concerns more than one channel, fill in several observation forms.

Services

Enter the section of the service the observation concerns.

Attachment

The XML of the sent message. If a message or error message was returned in the situation, attach it here. The maximum total size of attachments is 2 MB.

Description of the observation

Provide as detailed a description as possible:

- Which service was being tested? (E.g. earnings payment report, new/replacement/cancellation)
- What did the tester do? What happened during the test?
- What was the expected result, what should have happened?

Maximum size of the field: 2,500 characters.

EXAMPLE OF A RECORDED OBSERVATION

Title: A new earnings payment report with the income type 404 Tax at source will not accept a negative value

Testing subject: Earnings payment data

Testing environment: The Wages stakeholder testing environment (EXT1)

Error category: 3 Medium

The person who made the observation: Dude Tester

Organisation: Software firm X

Artificial Business ID used in testing: 1234567-8

E-mail address of the person who made the observation: dude.testster@softwarefirmx.com

Date of observation: 9 March 2018

Time of observation: 16:20

Channel: Deferred Web Service

Services: Submitting earnings payment reports (WageReportsToIR)

Attachment: 404_palkkatietoilmoitus.xml, 404_response.xml

Description of the observation:

We tested sending a new earnings payment report through the deferred Web Service interface, in the EXT1 testing environment.

We sent a new earnings payment report with the sum for income type 404 = -89.15.

The StatusResponse message returned the response "Negative value not permitted in amount field".

The earnings payment report should have been received by the Incomes Register. A negative sum is allowed for income type 404.