



Incomes Register Unit
P.O. Box 1
FI-00055 INCOMES REGISTER

You can use this form to submit a new earnings payment report, correct a previous report or entirely cancel a previous report. You can report the payments made to a single income earner on the same payment date. More information is available in the instructions for filling in the form.

Fill in the identifying details at the top of every page. Always report **type of action**, **pay period** and **payment date**. The **payer's report reference** identifies the report. If you are correcting or cancelling a previous report, enter the report reference of the previous report. If you are submitting a new report, leave the field blank; then the Incomes Register creates a reference for your new report. You can also generate a report reference yourself (for allowed characters, see instructions).

Type of action			Pay period (ddmmyyyy-ddmmyyyy)		Payment date (ddmmyyyy)	
New report <input type="checkbox"/>	Replacement report <input type="checkbox"/>	Report cancellation <input type="checkbox"/>	-			
Payer's report reference (mandatory if you are correcting or cancelling a previous report)						

1. PAYER

Enter the name and **Business ID** or **personal identity code** of the payer. Enter the **address** if the payer is a temporary employer or the payer has a foreign address. Also specify whether the payer is a household, a pool of household employers or a temporary employer. You can select more than one. If the payer does not have a Business ID or a personal identity code, fill in Form TULOR 6104e. **A temporary employer (no TyEL insurance policy)** does not have any permanent employees, and the employer pays only a certain amount of wages over a period of six months (see the pay limit in the filling instructions).

For possible contacts, also enter the name and telephone number of a contact person.

Business ID or Personal identity code		Name				
Street address				Building number	Entrance	Flat
P.O. Box.	Postal code	City				
Country code (see instructions)		Country name if there is no country code				
Payer is (fill only if you are one of the below)						
temporary employer (no TyEL insurance policy) <input type="checkbox"/>		household <input type="checkbox"/>		pool of household employers <input type="checkbox"/>		
Name of the contact person				Contact person's telephone number		

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The top section of the form must be filled on every page.

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New report <input type="checkbox"/> Replacement report <input type="checkbox"/> Report cancellation <input type="checkbox"/>		
Payer's report reference (mandatory if you are correcting or cancelling a previous report)		

2. INCOME EARNER

Enter the **name** and **personal identity code** or **Business ID** of the payee. If the income earner is a limited liability company, limited partnership, general partnership or some other legal person, always enter the Business ID. If the income earner does not have a personal identity code or a Business ID, fill in Form TULOR 6104e. Enter the **address** if the income earner's address is in a foreign country. If the income earner is covered by occupational accident insurance, also enter the income earner's **occupational class code** (see the codes in the filling instructions).

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Personal identity code or Business ID		Name		
Street address			Building number	Entrance
P.O. Box.	Postal code	City		
Country code (see instructions)		Country name if there is no country code		
Occupational class code (see instructions)	Income earner is a(n)			
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	partial owner <input type="checkbox"/> organisation <input type="checkbox"/>			

Insurance

Report the income earner's insurance information. Select one of the options under "Earnings-related pension insurance information" if the income paid to the income earner is subject to an earnings-related pension insurance contribution. In certain situations, there is no obligation to provide insurance, e.g. due to the income earner's age or the lower income limit (see the filling instructions). If there is no obligation to provide insurance at all, select the top option under "No obligation to provide the following forms of insurance".

Earnings-related pension insurance information (select one)		No obligation to provide the following forms of insurance	
Employee's earnings-related pension insurance <input type="checkbox"/>		Earnings-related pension, health, unemployment and accident and occupational disease insurance	<input type="checkbox"/>
Pension insurance for the self-employed (YEL) <input type="checkbox"/>		Earnings-related pension insurance	<input type="checkbox"/>
Pension insurance for farmers (MYEL) <input type="checkbox"/>		Health insurance	<input type="checkbox"/>
		Unemployment insurance	<input type="checkbox"/>
		Accident and occupational disease insurance	<input type="checkbox"/>
Earnings-related pension provider code (number only)		Pension policy number of income earner with earnings-related pension insurance	
Occupational accident insurance company identifier		Occupational accident insurance policy number	

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New report <input type="checkbox"/>	Replacement report <input type="checkbox"/>	Report cancellation <input type="checkbox"/>	—			
Payer's report reference (mandatory if you are correcting or cancelling a previous report)						

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3. PAYMENTS MADE TO THE INCOME EARNER

3A Total wages and items deducted

Report the monetary wages paid to the income earner, the withheld tax and the collected insurance contributions. The most typical income types such as time-rate pay, meeting fee or lecture fee can be included in Total wages (see a more specific list in the filling instructions). Certain income types are reported separately under section 3B, Separately reported income types (for more details, see the filling instructions). Report fringe benefits under section 3C, Fringe benefits and reimbursement of expenses.

Total wages		Total tax withheld		Employee's earnings-related pension insurance contribution		Employee's unemployment insurance contribution	
EUR	c	EUR	c	EUR	c	EUR	c

If some of the total wages are not subject to social insurance contributions, report below the share of the income that is subject to insurance contributions (see more details in the filling instructions).

	EUR	c
Total wages subject to social insurance contributions		
If the wages are fully subject to social insurance contributions, they can not be itemised in more detail below.		
Total wages subject to earnings-related pension insurance contribution		
Total wages subject to health insurance contribution		
Total wages subject to unemployment insurance contribution		
Total wages subject to accident and occupational disease insurance contribution		

3B Separately reported income types

Report income and items deducted that have not been reported in section 3A, for example, 336 Non-wage compensation for work (a comprehensive list in the instructions). Reimbursement of expenses and fringe benefits are reported separately in section 3C.

Income type code	EUR	c	Income type code	EUR	c	Income type code	EUR	c	Income type code	EUR	c

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New report <input type="checkbox"/> Replacement report <input type="checkbox"/> Report cancellation <input type="checkbox"/>		
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3C Fringe benefits and reimbursement of expenses

Report the fringe benefits and reimbursements of expenses, if any have been paid.

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Amount of company car benefit	Full car benefit <input type="checkbox"/>	Age group	Number of kilometres according to logbook
EUR			

Kilometre allowance (tax-exempt)	Number of kilometres	Emissions value
EUR		

Daily allowances in total	Meal allowance <input type="checkbox"/>	Partial daily allowance <input type="checkbox"/>	Full daily allowance <input type="checkbox"/>
EUR	International daily allowance <input type="checkbox"/>		

Other taxable fringe benefits in total	Accommodation benefit <input type="checkbox"/>	Telephone benefit <input type="checkbox"/>	Meal benefit <input type="checkbox"/>
EUR	Other benefits <input type="checkbox"/>		

Meal benefit	Reimbursement for a meal benefit corresponds to taxable value <input type="checkbox"/>
EUR	

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4. DATE AND SIGNATURE

Date	Signature and name in block letters	Telephone number

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