

Earnings payment report – Example 5

Employment relationship data – Retirement 2021

Version history

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1 DESCRIPTION OF THE EXAMPLE

This example describes the entry of employment relationship data when a person retires on an old-age pension. The employer reports the data at the same time as paying the person's final wages and the annual holiday compensation. The example also describes the reporting of other voluntarily submitted employment relationship data. The employer has a valid pension insurance policy with an earnings-related pension provider, so the earnings-related pension provider data and the pension policy number are submitted in the earnings payment report. The accident insurance company details are not specified because the employer has insured all of its employees with one accident insurance policy.

Always check the instructions concerning the payment situation and enter all data matching the payment situation in question.

The data used in the example is not real. Always use correct data that matches the payment situation.



2 EARNINGS PAYMENT REPORT

2.1 Record data (DeliveryData)

Data group details:

Data designation	Description of the data
Record data (DeliveryData)	
Time of record creation (Timestamp)	Mandatory technical data (e.g. 2020-01-15T15:39:41Z)
Data source (Source)	The software that generates the record
Record type (DeliveryDataType)	100 Earnings payment reports
Record owner's (payer's) record reference (DeliveryId)	Mandatory data used to identify the records submitted by the record owner (e.g. record_reference-2020-01-01-abc)
Rule for processing invalid data (reports) (FaultyControl)	Only invalid reports are rejected (1), Entire record is rejected (2)
Production environment (ProductionEnvironment)	Production environment (true), Test environment (false)
Record owner (DeliveryDataOwner)	
Identifier type (Type)	Business ID (1)
Identifier (Code)	8765432-1
Record creator (DeliveryDataCreator)	
Identifier type (Type)	Business ID (1)
Identifier (Code)	1234567-8
Record submitter (DeliveryDataSender)	
Identifier type (Type)	Business ID (1)
Identifier (Code)	1234567-8
Pay period (PaymentPeriod)	
Contact persons for the record (ContactPersons)	
Payer details (Payer)	
Reports data (Reports)	
Signature (Signature)	

3.1 Pay period (PaymentPeriod)

Data group details:

Data designation	Description of the data
Pay period (PaymentPeriod)	
Date of payment or other report (PaymentDate)	15/01/2020
Start date (StartDate)	01/01/2020
End date (EndDate)	31/01/2020

3.2 Contact persons for the record (ContactPersons)

Data group details:

Data designation	Description of the data
Contact persons for the record (ContactPersons)	
Contact person for the record (ContactPerson)	
Name (Name)	First name Last name
Telephone number (Telephone)	040-1234567
Field of responsibility (ResponsibilityCode)	Content issues (1)

3.3 Payer identifiers (PayerIds)

Data group details:

Data designation	Description of the data
Payer identifiers (PayerIds)	
Payer's identifier (Id)	
Identifier type (Type)	Business ID (1)
Identifier (Code)	8765432-1

3.4 Basic payer details (PayerBasic)

Data group details:

Data designation	Description of the data
Basic payer details (PayerBasic)	
Company name (CompanyName)	Company Oy
Contact language (Language)	Finnish (1)

3.5 Payer's address (Address)

Data group details:

Data designation	Description of the data
Payer's address (Address)	
Street address (Street)	Street 1
Postal code (PostalCode)	00000
City (PostOffice)	City
Country code (CountryCode)	FI

3.6 Service data (ReportData)

Data group details:

Data designation	Description of the data
Service data (ReportData)	
Action type (ActionCode)	New report (1)
Payer's report reference (ReportId)	Mandatory data used to identify the report (e.g. reference-identifying-the-report-01)

3.7 Income earner identifiers (IncomeEarnerIds)

Data group details:

Data designation	Description of the data
Income earner identifiers (IncomeEarnerIds)	
Income earner identifier (Id)	
Identifier type (Type)	Personal identity code (Finnish) (2)
Identifier (Code)	010101-1111

3.8 Basic income earner details (IncomeEarnerBasic)

Data group details:

Data designation	Description of the data
Basic income earner details (IncomeEarnerBasic)	
Last name (LastName)	Last name
First name (FirstName)	First name

3.9 Employment relationship data (Employment)

Data group details:

Data designation	Description of the data
Employment relationship data (Employment)	
Employed (Employed)	Employed (true/false)
Employment type (EmploymentCode)	Full-time (1)
Duration of employment (TermCode)	Until further notice (1)
Regular agreed working hours per week (HoursPerWeek)	38.50
Forms of payment (PaymentTypes)	
Form of payment type (PaymentType)	Monthly salary (1)
Employment period (EmploymentPeriods)	
Time of employment (Period)	
Start date (StartDate)	01/05/1995
End date (EndDate)	31/01/2020
Termination of employment (EmploymentEndings)	

Reason code for the termination of employment (EmploymentEnding)	
Reason codes for termination of employment (Type)	Incomes Register codes (3)
Reason code for termination of employment (Code)	Retirement (6)

3.10 Occupation (Professions)

Data group details:

Data designation	Description of the data
Occupation (Professions)	
Occupational class or title (Profession)	
Type of occupational title or classification (Type)	Statistics Finland's classification of occupations (TK10) (1)
Occupational class or title identifier (Code)	Chemical engineering technicians (31160)

3.11 Place of business (PlaceOfBusiness)

Data group details:

Data designation	Description of the data
Income earner's place of business (PlaceOfBusiness)	
Place of business code (Code)	The nine-digit place of business code provided by Statistics Finland

3.12 Earnings-related pension insurance (PensionInsurance)

Data group details:

Data designation	Description of the data
Earnings-related pension insurance (PensionInsurance)	
Earnings-related pension insurance information (PensionActCode)	Employee's earnings-related pension insurance (1)
Pension provider code (PensionProvIdCode)	Select the earnings-related pension provider and use the two-digit pension provider code (e.g. 66)
Pension policy number (PensionPolicyNo)	11-digit numerical sequence (e.g. 66-12345678)

3.13 Other details

Data group details:

Data designation	Description of the data
Other details (IncomeEarnerOther)	
Applicable collective agreement (CBACode)	Collective Agreement for Basic Chemical Industry (51)

3.14 Income type 201 Time-rate pay

Data group details:

Data designation	Description of the data
General information (TransactionBasic)	
Income type code (TransactionCode)	Time-rate pay (201)
Amount (Amount)	6800.00

Data group details:

Data designation	Description of the data
Earnings periods (EarningPeriods)	
Earnings period (EarningPeriod)	
Start date (StartDate)	01/01/2020
End date (EndDate)	31/01/2020

3.15 Income type 234 Annual holiday compensation**Data group details:**

Data designation	Description of the data
General information (TransactionBasic)	
Income type code (TransactionCode)	Annual holiday compensation (234)
Amount (Amount)	4000.00

Data group details:

Data designation	Description of the data
Earnings periods (EarningPeriods)	
Earnings period (EarningPeriod)	
Start date (StartDate)	01/04/2019
End date (EndDate)	31/01/2020

3.16 Income type 402 Withholding tax**Data group details:**

Data designation	Description of the data
General information (TransactionBasic)	
Income type code (TransactionCode)	Withholding tax (402)
Amount (Amount)	3240.00

3.17 Income type 413 Employee's earnings-related pension insurance contribution**Data group details:**

Data designation	Description of the data
General information (TransactionBasic)	
Income type code (TransactionCode)	Employee's earnings-related pension insurance contribution (413)
Amount (Amount)	772.20

3.18 Income type 414 Employee's unemployment insurance contribution

Data group details:

Data designation	Description of the data
General information (TransactionBasic)	
Income type code (TransactionCode)	Employee's unemployment insurance contribution (414)
Amount (Amount)	135.00