Earnings payment report – Example 4

Public sector payer 2021

Version history

Version	Date	Description
1.0	01/07/2020	Document published.

CONTENTS

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1   DESCRIPTION OF THE EXAMPLE

In the example, a public sector payer, in this case a municipality, pays wages and expense allowances (daily and kilometre allowances) to a person in an employment relationship. The employer has a valid pension insurance policy with an earnings-related pension provider, so the earnings-related pension provider data and the pension policy number are submitted in the earnings payment report. The accident insurance company details are not specified because the employer has insured all of its employees with one accident insurance policy.

In this example, monthly wages have been paid and a telephone benefit and meal benefit have been granted, from which the payer has collected a compensation matching the tax value. The income earner has also been paid tax-exempt kilometre allowances. Some complementary data to an earnings payment report, such as employment relationship data, has also been specified in the example. Some of the employment relationship data is mandatory when the payer is a public sector payer.

Always check the instructions concerning the payment situation and enter all data matching the payment situation in question.

The data used in the example is not real. Always use correct data that matches the payment situation.

2   EARNINGS PAYMENT REPORT

2.1   Record data (DeliveryData)

Data group details:

Data designation	Data
Record data (DeliveryData)	
Time of record creation (Timestamp)	Mandatory technical data (e.g. 2020-01-16T15:39:41Z)
Data source (Source)	The software that generates the record
Record type (DeliveryDataType)	100 Earnings payment reports
Record owner's (payer's) record reference (DeliveryId)	Mandatory data used to identify the records submitted by the record owner (e.g. record_reference-2020-01-01-abc)
Rule for processing invalid data (reports) (FaultyControl)	Only invalid reports are rejected (1), Entire record is rejected (2)
Production environment (ProductionEnvironment)	Production environment (true), Test environment (false)
Record owner (DeliveryDataOwner)	
Identifier type (Type)	Business ID (1)
Identifier (Code)	8765432-1
Record creator (DeliveryDataCreator)	
Identifier type (Type)	Business ID (1)
Identifier (Code)	8765432-1
Record submitter (DeliveryDataSender)	
Identifier type (Type)	Business ID (1)
Identifier (Code)	8765432-1
Pay period (PaymentPeriod)	
Contact persons for the record (ContactPersons)	
Payer details (Payer)	
Reports data (Reports)	
Signature (Signature)	

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2.2 Pay period (PaymentPeriod)

Data group details:

Data designation	Data
Pay period (PaymentPeriod)	
Date of payment or other report (PaymentDate)	01/01/2020
Start date (StartDate)	01/01/2020
End date (EndDate)	15/01/2020

2.3 Contact persons for the record (ContactPersons)

Data group details:

Data designation	Data
Contact persons for the record (ContactPersons)	
Contact person for the record (ContactPerson)	
Name (Name)	First name Last name
Telephone number (Telephone)	040-1234567
Field of responsibility (ResponsibilityCode)	Content issues (1)

2.4 Payer identifiers (PayerIds)

Data group details:

Data designation	Data
Payer identifiers (PayerIds)	
Payer's identifier (Id)	
Identifier type (Type)	Business ID (1)
Identifier (Code)	8765432-1

2.5 Payer's suborganisations (SubOrgs)

Data group details:

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Data designation	Data
Payer's suborganisations (SubOrgs)	
Payer's suborganisation (SubOrg)	
Suborganisation's identifier type (Type)	Keva's submitter codes (1)
Suborganisation identifier (Code)	003000

2.6   Other payer details (PayerOther)

Data group details:

Data designation	Data
Other payer details (PayerOther)	
Payer types (PayerTypes)	
Payer type (Code)	Public sector payer (1)

2.7   Service data (ReportData)

Data group details:

Data designation	Data
Service data (ReportData)	
Action type (ActionCode)	New report (1)
Payer's report reference (ReportId)	Mandatory data used to identify the report (e.g. 20200212_A00001)

2.8   Income earner identifiers (IncomeEarnerIds)

Data group details:

Data designation	Data
Income earner identifiers (IncomeEarnerIds)	
Income earner identifier (Id)	
Identifier type (Type)	Personal identity code (Finnish) (2)
Identifier (Code)	010101-1234

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2.9   Basic income earner details (IncomeEarnerBasic)

Data group details:

Data designation	Data
Basic income earner details (IncomeEarnerBasic)	
Last name (LastName)	Last name
First name (FirstName)	First name

2.10   Employment relationship data (Employment)

Data group details:

Data designation	Data
Employment relationship data (Employment)	
Employed (Employed)	true
Employment type (EmploymentCode)	Full-time (1)
Duration of employment (TermCode)	Until further notice (1)
Regular agreed working hours per week (HoursPerWeek)	37.50
Forms of payment (PaymentTypes)	
Form of payment type (PaymentType)	Monthly salary (1)
Employment period (EmploymentPeriods)	
Time of employment (Period)	
Start date (StartDate)	01/08/2019

2.11   Occupation (Professions)

Data group details:

Data designation	Data
Occupation (Professions)	
Occupational class or title (Profession)	

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Type of occupational title or classification (Type)	Statistics Finland's classification of occupations (TK10) (1)
Occupational class or title identifier (Code)	Occupational therapists (32591)
Occupational class or title (Profession)	
Type of occupational title or classification (Type)	Keva's titles (2)
Occupational class or title identifier (Code)	Senior occupational therapist (71333)

2.12   Employment registration (EmploymentRegs)

Data group details:

Data designation	Data
Employment registration (EmploymentRegs)	
Grounds for registration (EmploymentReg)	
Type of registration grounds (Type)	Keva's grounds for registration (1)
Registration grounds identifier (Code)	Employment relationship (01)

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2.13 Earnings-related pension insurance (PensionInsurance)

Data group details:

Data designation	Data
Earnings-related pension insurance (PensionInsurance)	
Earnings-related pension insurance information (PensionActCode)	Employee's earnings-related pension insurance (1)
Pension provider code (PensionProvIdCode)	Keva member organisations (20)
Pension policy number (PensionPolicyNo)	20-00001059

2.14 Income type 201 Time-rate pay

Data group details:

Data designation	Data
General information (TransactionBasic)	
Income type code (TransactionCode)	Time-rate pay (201)
Amount (Amount)	3761.75

Data group details:

Data designation	Data
Earnings periods (EarningPeriods)	
Earnings period (EarningPeriod)	
Start date (StartDate)	01/01/2020
End date (EndDate)	31/01/2020

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2.15   Income type 235 Overtime compensation

Data group details:

Data designation	Data
General information (TransactionBasic)	
Income type code (TransactionCode)	Overtime compensation (235)
Amount (Amount)	325.00

Data group details:

Data designation	Data
Earnings periods (EarningPeriods)	
Earnings period (EarningPeriod)	
Start date (StartDate)	17/12/2019
End date (EndDate)	30/12/2019

2.16   Income type 311 Kilometre allowance (tax-exempt)

Data group details:

Data designation	Data
General information (TransactionBasic)	
Income type code (TransactionCode)	Kilometre allowance (tax-exempt) (311)
Amount (Amount)	107.50

Data group details:

Data designation	Data
Kilometre allowance (tax-exempt) (KmAllowance)	
Number of kilometres (Kilometers)	250.00

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2.17   Income type 331 Daily allowance

Data group details:

Data designation	Data
General information (TransactionBasic)	
Income type code (TransactionCode)	Daily allowance (331)
Amount (Amount)	143.00

Data group details:

Data designation	Data
Daily allowance (DailyAllowance)	
Daily allowance type (AllowanceCode)	Partial daily allowance (2)
Daily allowance type (AllowanceCode)	Full daily allowance (3)

2.18   Income type 402 Withholding tax

Data group details:

Data designation	Data
General information (TransactionBasic)	
Income type code (TransactionCode)	Withholding tax (402)
Amount (Amount)	1103.45

2.19   Income type 413 Employee's earnings-related pension insurance contribution

Data group details:

Data designation	Data
General information (TransactionBasic)	
Income type code (TransactionCode)	Employee's earnings-related pension insurance contribution (413)
Amount (Amount)	292.20

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2.20   Income type 414 Employee's unemployment insurance contribution

Data group details:

Data designation	Data
General information (TransactionBasic)	
Income type code (TransactionCode)	Employee's unemployment insurance contribution (414)
Amount (Amount)	51.08