

ANNUAL INFORMATION RETURN

**Person to contact for purposes of the annual
information return on interest payments
under Income Tax Act**

(VSTVVYHT)

DESCRIPTION OF THE DATA FILE 2016

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1 INTRODUCTION

This guidance explains the structure of the required inbound file and the check procedures that follow. For more information, see .

2 DESCRIPTION OF THE INFORMATION FLOW AND SUBMITTAL OF FILES

For more information and instructions, go to the 'Annual Information Returns' pages of the Website, > Forms > Employer Payroll Report and other annual information return forms.

Logging in with a Katso ID and password entitles you to submit, on the condition that you have the user privileges of the Master User, Parallel Master User, or Annual Information Report Filer. The system checks your privileges on the basis of the Payer's identity code entry (data element 010; pos. 20-32). If the filer of this information return is an account operator acting on the payor's behalf, this is a mandatory field. The system checks the privileges on the basis of the entry made under Account Operator's Business ID (data element 080; pos. 86-98).

3 MAKING CORRECTIONS

For more information, see Making corrections to e-filed submittals of information returns.

4 PERIOD OF VALIDITY

This specification sets out the requirements of file formatting that come into force 23 February 2016 and continue to be in force until a new version of this specification is released.

Due date of filing is 31 January 2017.

1 COMBINED INFORMATION FLOWS

You may send us the following flows in the same computer file as you are sending your VSTVYHT flow:

- VSTVERIE

5 CHANGES ON THE PREVIOUS YEAR

Data Name	Data element	Description
10/501	Document type	Removed (see Making Corrections)
10/082	Deletion	This is a new Data Element.
20-32/504	Payor's ID	Now refers to pos. 010
15-18/502	Year of payment	Now refers to pos. 058
36-65/505	Name of contact person	Now refers to pos. 041
72-84/507	Contact person's telephone	Now refers to pos. 042
86-98/080	Account operator's Business ID	This is a new Data Element.
100-134/048	Software application that produced this file	This is a new Data Element.
136-150/198	Send Date and Time — populated by the service provider	This is a new Data Element.

6 LIST OF THE DATA CONTENT

Descriptions of the column entries:

Position	The place where the data is located; concerns the fixed-length format.
P/V	P mandatory field V not mandatory field
T	T refers to names and identity codes when making corrections and sending in a file that deletes previous entries (082:D). It is required that the name and ID are exactly the same as in the previous filing. No other information is required in a deletion file except the names and identity codes.
L/T	<p>If there is an asterisk * in the L/T column, it means Tamo will run a check on the user entries.</p> <p>V/P means that the field is not mandatory unless special conditions apply. In conditional fields, data elements, sections, filling in an entry, or the result of a calculation, determine whether some other information is mandatory.</p> <p># means that you cannot populate the field if the field preceded by a # character is populated. If populating it with a zero is OK, it is mentioned in the Data Element Description text.</p> <p>If there is an L in the L/T column, it means that a formula determining the value is in existence, but Tamo does not run an automated check.</p> <p>If there is an H in the L/T column, it means that a Message is displayed regarding the entry. However, this does not prevent the submittal.</p> <p>There may be several of the above comments made in the L/T column if the entries are subject to calculations and automated checks.</p>
Permissible values:	This column contains the relevant permissible values, separated by comma.

Position	Code	P/V	T	L/T	Description	Format	Permissible values
1-8	000	P			File identifier	AN8	VSTVVYHT
10	082	V			Deletion	A1	D
15-18	058	P	T		Year of payment The year of payment is the calendar year when payment took place.	VVVV	2016
20-32	010	P	T		Payor's ID	YTUNNUS HETU	
36-65	041	V			Name of contact person	AN30	
72-84	042	V			Contact person's telephone	AN13	
86-98	080	V	T		Account operator's Business ID	YTUNNUS	
100-134	048	P			Software application that produced this file	AN35	
136-150	198	V			Send Date and Time — populated by the service provider	DDMMYYYY HHMMSS	

999	P		Final identifier	N8	
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7 AUTOMATED CHECK PROCESSES

8 NOT APPLICABLE TO THIS INFORMATION FLOW.

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10 MESSAGES

Not applicable to this information flow.

11 EXAMPLE

In this example, the Test_Accounting_Pro software application (048) created a filing that gives the details of the person to contact, VSTVVYHT (000), for the Year of payment 2016 (058) with the Payor's ID 1234567-8 (010). The contact person's name is John Lutz, telephone 09-123456. The sequential number of this filing is 1, which is the value of the final identifier (999) on the last line.

000:VSTVVYHT
058:2016
010:1234567-8
041:KORKO,MATTI
042:09123456
048:Test_Accounting_Pro
999:1