

DIRECT TRANSFER OF WITHHOLDING DATA FOR PAYMENTS OF WAGES (VKESSPAE)

TECHNICAL SPECIFICATION

Year of withholding 2019

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Change history

Date	Version	Description
8.5.2018	1.0	First release.
1.8.2018	1.1	Changes were made to section 14, items 6 and 7, because value 8 was removed from position 74
22.10.2018	1.2	Changes to sections 2 and 9 concerning sending back of answer files

1 INTRODUCTION

This guidance explains the structure of the required inbound file and the check procedures that follow. For more information, see [tax.fi > About us > Information and material on taxation > IT developers > e-Filing guidance > Electronic filing of information returns, General description](#).

2 DESCRIPTION OF THE INFORMATION FLOW AND SUBMITTAL OF FILES

For information on how to make a request for online transfer, on the procedures involved and on the eServices that are available, see [Direct online transfer of 2019 withholding data for payments of wages](#).

Guidance and Data File Specifications are posted each year at [tax.fi > IT_developers > Data_format_specifications > Direct transfers and other notices](#).

For more information on how filers must identify themselves electronically, on the requirements on Katso ID and Katso Role, and on the information flow's check routine for authorizations, click [here](#).

The length of the filing is fixed at 140 characters. Enter all the information in character format. Positions 1 to 61 consist of information filed by the employer and positions 62 to 119 are the answer information sent back by the Tax Administration. Positions 52, 54 to 61 and 111 to 128 are reserve spaces to be used by the employer. The required length of the filing is reached after filer populates the "software that produced the file", position 129-140.

The party requesting the data can use this identifier to differentiate between various employers or sub-accounting units as described in section 3.2 of the Instructions.

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3 PERIOD OF VALIDITY

This specification sets out the requirements of file formatting that come into force 27 September 2018 and continue to be in force until a new version of this specification is released.

The last date for requests is 31 January 2019.

4 COMBINED INFORMATION FLOWS

You may not send us other flows in the same computer file as the VKESSPAE flow.

5 CHANGES TO THE PREVIOUS VERSION

Ver-sion	Posi-tion	Data element	Description
1.2		Section 2: Deleted: Based on the Business ID of the party that made the request, the answer file will be sent back as one unit. Section 9: Changed: The Tax Administration does not combine together the files submitted under the same ID but transmits the answer files as such.	
1.1	74	Withholding rate details	Value 8 is no longer in use
1.0	50	Monthly/hourly pay	The value has changed from 0 → 3 = so there's no division anymore between monthly and hourly pay.
	51	Request category 3 = request for withholding data on non-seafarer's income from secondary employment → 3 = Request for withholding information for family caregiver's or foster care provider's fees and expense allowance 4 = Request for withholding information for the wages paid on Åland archipelago ferries (Provincial Government of Åland)	Revised description texts Value "4" was added.
	53	Payer is a payer of social benefits → The payor is:	Revised description texts The value was added for: 2 = employees' fund
	62-73 75-78 86-89 92-95 96-106 107-110	One income ceiling for wage income, or seafarer's income Withholding percentage rate Additional withholding rate Withholding rate for family caregiver's or foster care provider's fees and expense allowance Income ceiling for family caregiver's and foster care provider's fees and expense allowance Additional withholding rate for family caregiver's and foster care provider's fees and expense allowance	Revised formats: AN11 → R9,2 N3 → D2,1 N3 → D2,1 N3 → D2,1 N10 → R8,2 N3 → D2,1
	74	Withholding rate details	The value 8 was added Value 4 is no longer in use
	76-85 89-91 108-116 117-119	Annual gross income Withholding rate on the wage income of a freelancer The set of withholding rates for tax cards with income scales Municipality of tax domicile	Values are no longer in use and will not be included in the answer file.
	129-140	Name of the software that produced the file	This information must now be added to the end.

6 DATA FORMAT SPECIFICATION

Contents of the request file

Position	P/V	L/T	Description	Format	Values
1-8	P		Identifier	AN8	VKESSPAE
9-12	P		Year of withholding <i>The year of withholding is the calendar year in which the tax card becomes effective, i.e. the year for which the withholding data is given.</i>	VVVV	2019
13-23	P		Worker's personal identity code	HETU2	
24-36	P		Business id of the sender of the request See 9. Business ID of the sender of the request	ALITP2 HETU2	
37-49	P		Employer's business id See 10. Employer's business ID	ALITP2 HETU2	
50	P		Monthly/hourly pay 1 = employees paid monthly 2 = employees paid by the hour 3 = no differentiation between monthly/hourly pay	N1	1,2,3
51	P		Request category 1 = request for withholding data on non-seafarers' pay from primary employment 2 = request for withholding data on seafarer's income (shipping companies) 3 = Request for withholding information for family care-giver's or foster care provider's fees and expense allowance 4 = Request for withholding information for the wages paid on Åland archipelago ferries (Provincial Government of Åland) See 11. Request category	N1	1,2,3,4
52	V		Reserve space		
53	V		The payor is: 1 = a payer of social benefits 2 = an employees' fund See 12. The Payor's role (=the payor is:)	N1	1,2
54-61	V		Reserve space		
129-140	P		Name of the software that produced the file	Y-TUNNUS_AN 2	

Contents of the Tax Administration's answer file

Positio	P/V	Kuvaus	Muoto	Sallitut arvot
62-73		One income ceiling for wage income, or seafarer's income See 13. One income ceiling	R9,2	

74	Withholding rate details See 14. Withholding rate details	N1	1,2,3,5,6,7
75-78	Withholding percentage rate See 15. Withholding percentage rate	D2,1	
79-85	Reserve space		
86-89	Additional withholding rate See 16. Additional withholding rate	D2,1	
90-91	Reserve space		
92-95	Withholding rate for family caregiver's or foster care provider's fees and expense allowance See 17	D2,1	
96-106	Income ceiling for family caregiver's and foster care provider's fees and expense allowance	R8,2	
107-110	Additional withholding rate for family caregiver's and foster care provider's fees and expense allowance See 18	D2,1	
111-128	Reserve space		
129-140	Name of the software that produced the file	Y-TUNNUS_AN 2	

7 AUTOMATED CHECK PROCESSES

This information flow has no check processes.

8 MESSAGES

This information flow has no messages.

9 BUSINESS ID OF THE SENDER OF THE REQUEST

Enter the Business ID code of the party filing the request to the Tax Administration, thus representing one or more payors. In the case that the payor is the filer of the request, enter the payor's Business ID code.

The identification of the party requesting direct transfer consists of the official Business ID of the IT service provider or the employer, or the sub-accounting unit of the employer, in the format Business ID plus the sub-accounting unit identifier (with hyphens). This Business ID must be that of the sender of the request, i.e. of the party that communicates with the Tax Administration.

The Tax Administration does not combine together the files submitted under the same ID but transmits the answer files as such.

10 EMPLOYER'S BUSINESS ID

Employer's Business ID or sub-accounting unit ID (with hyphen). In the absence of Business ID enter Finnish personal identity code in positions 37 - 49. It is permissible for the party sending in the request file to use this data element as a separator between the data of various employers.

11 REQUEST CATEGORY

The request file may contain requests for the withholding rate for income from primary and secondary employment of the same individual. In that case, the requests are separate and differ from each other at least in terms of their request category.

12 THE PAYOR'S ROLE (THE PAYOR IS:)

Enter '1' for payers of taxable social security benefits, unemployment relief, insurance indemnities etc. using the online transfer for requesting the withholding rates of their beneficiaries.

The value for pos. 53 must be "2" in cases where the payor is an employees' fund, paying out a share to an employee. In this case, the withholding information (= the additional withholding rate) is sent to the fund in order to facilitate this taxable payment. The employees' fund is required to fill in the data elements 37 to 49 with the represented employer's official Business ID or sub-accounting unit.

13 ONE INCOME CEILING

Adjusted income amount for 1 February – 31 December 2019.

The adjusted amount makes it unnecessary to apply many income ceilings because the adjustment is based on the annual total.

The Tax Administration has implemented the following formula:

Income ceiling = $11.5 \times \text{annual gross income} / 12.5$. The ceiling amount is included when position 74 = 1.

14 WITHHOLDING RATE DETAILS

1 = Withholding rate ja additional withholding rate; withholding rate is found in pos. 75-78, income in pos. 62-73, and the additional withholding rate in 86-89. The percentage rates and the income ceiling are intended for wages, seafarer's income or wages earned on Åland archipelago ferries, depending on the value that was entered in 51 Request category.

2 = The system has not generated a tax card for the income earner for the type of income, which had been requested in 51 Request category. Positions 62-128 are empty. The payor or employer must ask the beneficiary or worker to give his/her revised tax card in order to facilitate payment.

3 = The withholding rate for family caregiver's or foster care provider's fees and expense allowance is in the 92-95 position, the additional withholding rate in 107– 110, and the income ceiling in 96-106.

5 = Tax Administration has prevented the normal computation process of the withholding rate. The payor or employer must ask the beneficiary or worker to give his/her revised tax card in order to facilitate payment.

6 = Rate calculation failed; positions 62 to 128 have been left blank (excluding position 74 where value 6 is). The payor or employer must ask the beneficiary or worker to give his/her revised tax card in order to facilitate payment.

7 = No record of the employer was found in the Tax Administration's register of employers; positions 62 to 128 have been left blank (excluding position 74 where value 7

is). The payor or employer must ask the beneficiary or worker to give his/her revised tax card in order to facilitate payment.

15 WITHHOLDING PERCENTAGE RATE

All percentage rates are given so as to contain one decimal place, with no separator characters.

This data element is populated when positio 74 = 1.

16 ADDITIONAL WITHHOLDING RATE

The format: an integer and one decimal, no separator characters. This data element is populated when position 74 = 1.

17 WITHHOLDING RATE FOR FAMILY CAREGIVER'S AND FOSTER CARE PROVIDER'S FEES AND EXPENSE ALLOWANCE

The 92-95 data element is populated when position 74 = 3.

18 ADDITIONAL WITHHOLDING RATE FOR FAMILY CAREGIVER'S AND FOSTER CARE PROVIDER'S FEES AND EXPENSE ALLOWANCE

The 107-110 data element is populated when position 74 = 3.

19 EXAMPLE

The materials presented as examples can be found on www.ilmoitin.fi.