

# **Form for the details on a Reporting Entity Data file specification 2016**

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### 1 INTRODUCTION

This guidance explains the structures of the required inbound file and the check procedures that follow. For more information, see [tax.fi > Precise information > e-Filing > IT developers > e-Filing guidance](#).

### 2 DESCRIPTION OF THE INFORMATION FLOW AND SUBMITTAL OF FILES

Country-by-country reports – including the Form for the details on a Reporting Entity – must normally be filed by a resident or nonresident company (permanent establishment) belonging to a multinational company with consolidated sales of at least €750 million on the P/L account for the previous accounting year.

Give the exact identity details of the Entity filing the CbC Report and the name of the country to which the report is sent for the fiscal years ending in 2016.

Logging in with a Katso ID and password entitles you to submit, on the condition that you have the user privileges of the Master User, Parallel Master User, Income Tax Return Filer, or Annual Information Report Filer.

### 3 DETAILS OF THE REPORTING ENTITY

You can only file one Form for each fiscal year, and if you send us several versions, we only use the most recent one.

### 4 MAKING CORRECTIONS

Entities that have filed the Form must make corrections to any mistakes on it on their own initiative, without delay. To make corrections, replace your previous filing by a new filing (a replacement). This means that you re-enter the data elements that had been right all the time, and you enter the data elements with the errors and omissions now corrected. You have time up to 31 December 2018 to make corrections to the filing that concerns 2016.

If you must completely delete your previous Form (e.g. because the Entity's Business ID was wrong), you must file a deletion report with the value of the 082 element set to 'D' (082:D). Besides the 082 data element, other required entries on a deletion report are 000, 010, 020, 054 and 999. We also recommend filling

in the information on a person to contact (041 and 042). On the deletion report, you cannot make changes or corrections.

## 5 PERIOD OF VALIDITY

This specification sets out the requirements of file formatting that come into force 28 March 2017 and continue to be in force until a new version of this specification is released.

You must send the Form by the end date of the reportable fiscal year (= accounting period). An exception connected with the transition rule for the 2016 Form is that filing deadline is by 31 May 2017 if the end date of the fiscal year has been 31 December 2016 or an earlier date.

## 6 COMBINED INFORMATION FLOWS

This is a submittal that cannot be accompanied by other reports or enclosures.

## 7 CHANGES ON THE PREVIOUS YEAR

This is a new information flow, in use in 2016 for the first time.

## 8 LIST OF NAME-VALUE PAIRS

Name	M/O	Calc. /check	Description	Format	Permissible values
000	M		File ID	AN8	CBCSEL16
045	M		Service provider's ID code. Service provider will fill in.	AN3	
048	O		Name of the software application that sends the file.	AN35	
198	O		Send Date and Time — populated by the service provider	PPKKVVVV HHMMSS	
020	M		Name of the Reporting Entity	AN150	
010	M		Reporting Entity's Business ID	YTUNNUS2	
041	O		Name of a person to contact	AN50	
042	O		Contact person's telephone	PUHELIN	
082	O		Deletion - D = deleting a previous filing.	A1	D
121	M/O	*	Reporting Role of the Reporting Entity - CBC701: Ultimate Parent Entity - CBC702: Surrogate Parent Entity - CBC703: Secondary Constituent Entity - CBC704 = None of the above	AN6	CBC701 CBC702 CBC703 CBC704
054	M		Fiscal year	PPKKVVVV- PPKKVVVV	
188	M/O	*	Name of the filer of the CbC Report	AN150	
189	M/O	*	Filer's Finnish Business ID	YTUNNUS2	
190	M/O	*	Filer's foreign Tax Identification Number - If known, the TIN must be filled in.	AN50	
191	M/O	*	Filer's tax jurisdiction. Country Code as listed in the ISO3166-1 standard. Examples: DE = Germany and SE = Sweden.	MAATUNNUS	
192	M/O	*	Role of the filer CBC711: Ultimate Parent Entity CBC712: Surrogate Parent Entity	AN6	CBC711 CBC712

193	M/O	*	CONSTITUENT ENTITIES This submittal contains a list of all Constituent Entities resident in Finland relating to the CbC Report. - 1 = Yes - 2 = No	N1	1,2
001	M/O		Number of partial data sets	N8	
194	M	*	The Finnish Business ID of the Constituent Entity resident in Finland	YTUNNUS2	
195	M	*	The name of the Constituent Entity resident in Finland	AN150	
009	M/O		End character of the partial data set	N8	
999	M		Final code	N8	

## 9 CHECK PROCESSES

New/ Changed	ID	Description of Calc. Rule / Check
	000 054	The last two characters of the year of the end date of the fiscal year ("2016") must be ("16") which is the same as the ending characters of the File Identifier ("16"). #xxxx; Fiscal-year end date must match the year indicated by File Identifier.
	082 121 188 191 193	In addition to the required elements, also 121, 188, 191, 193 are mandatory when your filing is not a deletion report (082:D). #xxxx; The 121, 188, 191 and 193 data elements are mandatory for other than deletion reports.
	082 189 190	For other than deletion reports (082:D), either 189 or 190 is mandatory. #xxxx; The 189 and 190 data elements are mandatory for other than deletion reports.
	121 189 190 010	If Reporting Role (121) is 'CBC701', 'CBC702' or 'CBC703', the check must be made to ascertain that the Entity's Finnish Business ID (189) is the same as Filer's Business ID (010). #xxxx; According to your input, the Reporting Role is "Ultimate Parent Entity", "Surrogate Parent Entity" or "Secondary Constituent Entity". It is required that the Reporting Entity's Business ID is the same as the Filer's. Please recheck the entry.
	121 189 190	If Reporting Role (121) is 'CBC704', the check is made that either a Finnish Business ID (189) or a foreign TIN (190) is entered. You cannot enter both. #xxxx; According to your input, Reporting Role is "None of the above". Enter the entity's Finnish Business ID or its foreign TIN. Fill in just one of the elements. You cannot give both.
	121 189 010	If Reporting Role (121) is 'CBC704' and the Entity's Finnish Business ID (189) is populated, the check is made to ensure that it is not the same as Filer's Business ID (010). #xxxx; According to your input, Reporting Role is "None of the above". You cannot give a Reporting Entity's Business ID that would be the same as the Filer's. Please recheck the entry.
	121 190	If Reporting Role (121) is 'CBC701', 'CBC702' or 'CBC703', the check is made to ensure that no foreign TIN (090) has been entered. #xxxx; According to your input, the Reporting Role is "Ultimate Parent Entity", "Surrogate Parent Entity" or "Secondary Constituent Entity". You cannot enter a foreign TIN as the ID code of the Reporting Entity. Please recheck the entry.
	121 191	If Reporting Role (121) is 'CBC701', 'CBC702' or 'CBC703', the check is made to ensure that Tax Jurisdiction (191) is 'FI'. #xxxx; According to your input, the Reporting Role is "Ultimate Parent Entity", "Surrogate Parent Entity" or "Secondary Constituent Entity". Finland (FI) must be the Tax Jurisdiction of the Reporting Entity. Please recheck the entry.

	<p>121 192</p>	<p>If Reporting Role (121) is 'CBC704', the check is made that the filer's role (192) is populated. #xxxx; According to your input, Reporting Role is "None of the above". For this reason, you must also indicate the role of the party filing the CbC Report.</p> <p>If Reporting Role (121) is 'CBC701', 'CBC702' or 'CBC703', the check is made to ensure that no filer's role (092) has been entered. #xxxx; According to your input, the Reporting Role is "Ultimate Parent Entity", "Surrogate Parent Entity" or "Secondary Constituent Entity". No role of the filer must be specified. Please recheck the entry.</p>
	<p>193 194 195</p>	<p>If the value of CONSTITUENT ENTITIES (193) is 'Yes' (1), the check is made to ensure that the partial data set (194, 195) is populated as appropriate. #xxxx; You must fill in the Constituent Entities and give their details because the value of CONSTITUENT ENTITIES is "1=Yes".</p> <p>If the value of CONSTITUENT ENTITIES (193) is 'Yes' (1), the check is made in the data set that the Business ID of Constituent Entity has been entered only once. #xxxx; Same Business ID of Constituent Entity has been entered several times.</p> <p>If the value of CONSTITUENT ENTITIES (193) is 'No' (2), the check is made in the data set that no entries are made. #xxxx; You cannot fill in Constituent Entities because the value of CONSTITUENT ENTITIES is "2=No".</p>

**10 NOTES**

None.

## 11 EXAMPLES

The examples below show "Details on a Reporting Entity" data files for 2016.

**Example 1:** This is a submittal made by a Constituent Entity operating in Finland. The Country-by-Country Report is submitted by a company that has Germany as its tax jurisdiction. The Reporting Entity does not have a Finnish Business ID. It uses its foreign identification number. This submittal contains a list of all Constituent Entities resident in Finland (2 entities).

000:CBCSEL16  
010:1234567-8  
020:Test Company 'A'  
041:Test person to contact  
042:+35899999999  
121:CBC704  
054:01012016-31122016  
188:Reporting Entity  
190:987654321  
191:DE  
192:CBC711  
193:1  
001:2  
194:1234567-8  
195:Test Company 'A'  
009:1  
194:2345678-9  
195:Test company 'B'  
009:2  
048:Software X  
999:1

**Example 2:** This is a submittal made by a Reporting Entity operating in Finland. The Reporting Entity is also the company submitting the Country-by-Country Report. This submittal contains a list of all Constituent Entities resident in Finland (2 entities).

000:CBCSEL16  
010:1234567-8  
020:Test Company 'A'  
041:Test person to contact  
042:+35899999999  
121:CBC701  
054:01012016-31122016  
188:Test Company 'A'  
189:1234567-8  
191:FI  
192:CBC711  
193:1  
001:2  
194:1234567-8  
195:Test Company 'A'  
009:1  
194:2345678-9  
195:Test company 'B'  
009:2  
048:Software X  
999:1